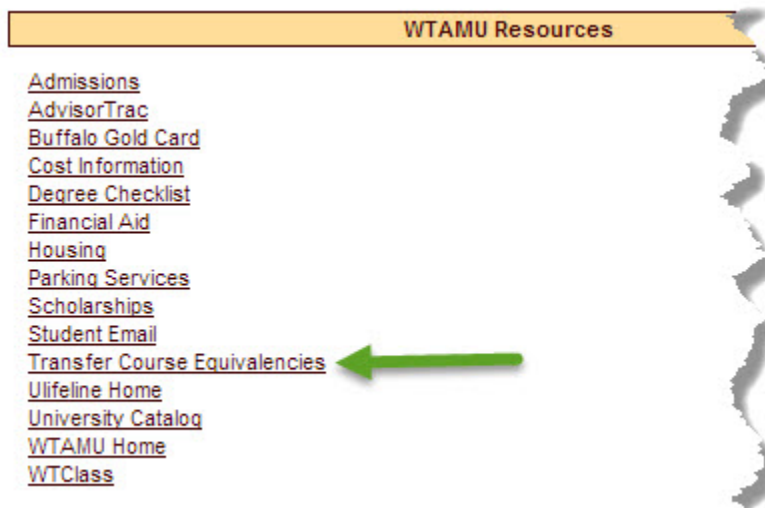

BUFF ADVISOR

HOW TO CHECK IF YOUR CREDITS TRANSFER TO WTAMU

Step 1: Log into your **Buff Advisor** through the Buff Portal.



Step 2: On the Students Menu, select **Transfer Course Equivalencies** under **WTAMU Resources**.



Step 3: Select the institution that you have previously attended, and then click **Submit**.

A screenshot of the 'Transfer Course Equivalencies' form. The title 'Transfer Course Equivalencies' is at the top right. Below it is a legend: '* = Required'. A instruction reads: 'To check the equivalency of a course(s) for transferability to WTAMU, select the institution from the pull down menu.' There is a pull-down menu labeled 'Institution Name*' with a green oval around it. Below the menu is a green arrow pointing to a yellow 'SUBMIT' button.

Step 4: Enter the **Course Abbreviations** and click **Submit**.

Course Equivalency Report

If desired, enter the exact course abbreviation as it appears in the sending institution's catalog (for example 'ENGL').

Institution's Course Abbreviation

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