

WTAMU ATTENDANCE SYSTEM STUDENT ATTENDANCE REPORT INSTRUCTIONS

TO BE RECORDED AS PRESENT IN YOUR COURSE(S):

- 1. Tap or swipe your card at the attendance station typically located near the entrance door of your classroom.
- 2. Make sure you see the attendance monitor flash and read "Marked present for (Course Name)".

TO VERIFY OR SEE YOUR ATTENDANCE REPORT FOR A COURSE(S):

- 1. Open an internet browser, go to https://login.wtamu.edu and login.
- 2. At the bottom of the page, click on the Attendance button.



You will see your recently attended classes under the "Your attendance events" section listed with the newest first.

This allows you to keep records of your attendance and know when the instructor has marked you present.

Attendance: 2016FA

Log out Home Debug attendance Change semester

Your courses

You do not appear to be the instructor of record for any 2016FA courses.

Your attendance events

- ECON 2301 02 on Oct 11, 2016 (CC206)
 OAL LAB LAB on Oct 6, 2016 (CC207)
- ECON 2301 02 on Oct 6, 2016 (CC207)
 ECON 2301 02 on Oct 6, 2016 (CC206)
 OAL LAB LAB on Oct 4, 2016 (JBK)

FREQUENTLY ASKED QUESTIONS

Q: What if one of my classes is missing from my attendance record, but I was in attendance?

A: This means that your attendance for this class period was not recorded correctly. Contact your instructor and make sure they counted you present for that class period.

Q: How can I look at attendance records for previous semesters?

A: Click "Change semester" and select your desired semester from the drop down menu. Click "Set Semester". You will then be viewing your attended classes from your selected semester.

Q: When can I check my attendance records for a given class?

A: As soon as you tap or swipe your card in the classroom, the record is added.